

Jurisdictional Assignment Plan of the British Columbia Construction Industry

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Executive Director

(Part-time and primarily remote)

Bring your well-honed leadership skills to this exciting new position and ensure continued delivery of excellent service to BC's thriving Construction Industry

The Jurisdictional Assignment Plan (JAplan) of the BC Construction Industry was established by a 1978 agreement between the Construction Labour Relations Association of BC (CLR) and what is today, the British Columbia Building Trades Council (BCBT).

It created a mechanism for preventing and resolving work assignment disputes in the construction industry in BC. Today, the original focus remains as a valued core service but with an increased and exciting emphasis on education and dispute prevention, so as to further increase worksite harmony, and thereby, efficiency and cost effectiveness, in BC's unionized construction sector.

General Duties

The ED receives general direction and oversight from the Plan's Directors through the Co-Chairs but is otherwise responsible for:

- 1) managing the operations of the Plan, including hiring and supervising staff; retaining third party contractors, auditors, legal counsel and administrators as approved by the Directors; ensuring that the Plan's financial and other assets are invested and safeguarded; preparing a budget for approval; regularly reporting to the Board by preparing or overseeing the preparation of third-party administrator, auditor, annual and other major reports;
- 2) working in partnership with SkillPlan and other partners or providers to manage and oversee the continued growth, development and delivery of the JAplan's recently developed dispute prevention and education programs;
- 3) depending on qualifications and experience, the ED may also act in a Registrar-type capacity to ensure that any applications for a work assignment decision, filed pursuant to the Plan's Procedural Rules, are promptly assigned to an Umpire for a hearing and decision, and that any preliminary and post decision matters are effectively handled by the ED or a Plan Umpire, in accordance with sound principles of administrative and procedural fairness.

Required Education and Experience

A minimum of an undergraduate degree and 5 years of demonstrated leadership at a similar level, preferably in a small to medium, but complex organization, governed by, and serving stakeholders with sometimes diverging views. Experience and/or training in dispute resolution processes will be an asset as will a strong knowledge of BC's construction industry.

(Applications must be received by email japlan@telus.net no later than February 2, 2024)